

BOGOTA

LATIN BISTRO®

Bogota Party Contract

Host: _____ Date: _____
 Company: _____ From: _____
 Phone: _____ Phone: 718.230.3805
 Fax: _____ Fax: 718-398.2156
 Email: _____ Email: events@bogotabistro.com

Reservation Name: _____
 Menu Title: _____
 Day/ Date of Event: _____
 2.5 Hour Time Limit: Start: _____ / End: _____ Guaranteed # of Guests: _____
 Price Fixe Menu: (Include Dessert if ordered) Price Per Person: \$ _____

Appetizers: 1) _____ 2) _____
 Entrees: 1) _____ 2) _____ 3) _____
 Desserts: 1) _____ 2) _____
 Beverages: 1) _____ 2) _____
 Extras: 1) _____ 2) _____

- Please read carefully.** *50% deposit required to reserve space.
- * Confirmation of menu and guest count must be submitted one week prior to event.
 - * You will be charged for the # of guests guaranteed upon.
 - * If you surpass your end time, you will be charged \$100.00 per ½ hour, per 10 guests.
 - * 50% of deposit as penalty for cancellations or no shows without 48 hours' notice.
 - * The patio area requires a minimum of 45 guests to occupy entire area.
 - * No outside food or beverages permitted / Dessert fee: \$2.00 per person.
 - * 20% gratuity & sales tax will be added to the final bill and all drink purchases.
 - * Without drink package all drinks will be charged to **HOST / GUEST** (please circle)

Agreement: Please sign your agreement to all terms above and fax back to 718-398-2156 to confirm your event. Thank You

Signature: _____ Print Name: _____ Date: _____

Credit Card Info: I, Mr., Mrs., Ms. _____ give
 permission to Bogota Latin Bistro to use my _____ AMEX _____ MC _____ VISA.
 Credit Card# _____ Exp Date: _____
 Cardholder's Name _____ Phone: _____
 Billing Address: _____
 Cardholder Signature: _____ Deposit Amount: _____